

# **Gowensville Christian School Emergency Plans**

## **Evacuation Plan**

This response plan is used when locations outside of the school building are safer than inside the school. It requires students, faculty and staff to exit the building and involves the controlled movement of students from the building to a pre-specified safe location, either to an area on the school grounds or to an off-site location, depending upon the nature of the incident. Students remain outside until it is deemed safe to return to the building.

Building Floor Plans with an exit route and a pre-specified safe location will be posted in each classroom. Teachers and students will review this plan at the beginning of each school year.

## **Fire Escape Plan**

The evacuation plan listed above will be used in the case of a fire in the building as well as fire drills. Teachers are to have their radios on at all times of day. When the fire alarm sounds, students are to form a line within the classroom. The teacher is to wait for an all clear over the radio before exiting the building. This is done in case of an intruder using the fire alarm to access students and staff.

Students and teachers will follow the exit route posted in the classroom they are currently in and exit the building in an orderly fashion. Each class will make their way to their pre-specified safe location and wait there for further instructions. Each teacher will account for the students in their class and make the admin aware of any students that are not accounted for.

## **Earthquake Plan**

This response plan is used when an earthquake or other danger is imminent, evacuation is not feasible, and the stability of the building is threatened. Students should get to the ground and cover under or near desks, tables, or chairs in a kneeling or sitting position. Students should remain in this position until it is deemed safe.

## **Tornado Plan**

This response plan is used when a tornado or potential tornado is near the vicinity of the school. Students will move into an interior space of the building, away from windows. Students should crouch low and cover the back of their head and neck. Students should remain in this position until it is deemed safe.

## **Lockdown Plan**

This response plan is used to enhance security measures taken to protect against potentially violent intruders that may be inside the building or on the school site. The school is secured from outside entry, movement inside the building is restricted and all doors are locked. Halls will be cleared of all personnel, except administrative and emergency workers.

If evacuation is necessary, one of two methods will be used. If conditions are safe enough, the building will be evacuated according to fire escape procedures. If the situation dictates the exercise of caution, an administrator or emergency worker will lead each class to safety.

## **Emergency School Closing**

If it becomes necessary to close school or dismiss early due to inclement weather conditions or another emergency situation, parents will be notified through the school messaging system. GCS will not necessarily follow any local school district for delays or closings. Decisions in this area will be made as early as possible to assist parents in making arrangements.

\*\*Emergency preparedness drills such as fire, tornado, earthquake, lockdowns, etc. will be practiced frequently to ensure a proper and safe course of action in the event of an emergency.